Memorandum of Understanding (MOU) and/or inter-institutional agreement parameters:

Determine obligations between entities as to who is responsible for what activities:
- Responsible PI: an employee or other?
- Study personnel
  - Training requirements
  - Occupational health and safety coverage
  - HR issues, e.g., supervision of employees/non-employees, worker's compensation
- Determine responsibilities of respective IACUCs
  - Protocol review both initially and on-going (annual or every 3 years)
  - Rights the other IACUC has with regard to review and/or approval
  - Which IACUC will conduct post approval monitoring
  - Facility inspections and program review
- Type of research/teaching/testing activity that will be disallowed at host institution
- Responsibilities of attending veterinarian(s)
  - Role of the AV
    - In managing adverse events
    - vis-à-vis study director for GLP studies
  - Routine and emergency medical care standards
  - Husbandry standards
  - Oversight of anesthesia/euthanasia regimen
- Duration of study, start/end dates
- Where animals will be housed
  - Impact on USDA registration, OLAW Assurance, AAALAC accreditation
  - Length of time animals will be housed at above facility
  - Number/age of animals to be housed at above facility
  - Quarantine requirements
  - Any special housing/feeding needs
  - Synopsis of animals medical history for veterinary staff
    - Assurance of animal health status (disease status, types of diseases tested) of incoming animals
    - Procedures previously performed
    - Health issues that veterinary care staff need to be aware of
- Transportation of the animals
  - To/from/within the facility to include transport to PI study areas
- Cost recovery rates for veterinary care, procedures, housing, IACUC services
- Provision of necessary PPE and research-related supplies/equipment
- Liabilities/responsibilities of both institutions
  - Intellectual property
  - Conflict of interest
  - Controlled substances
  - Export controls
  - Subcontracts within this contract