



## Submit a Poster Abstract

### Overview

Those who conduct empirical research in the field of animal care and use or have implemented a program to improve the functioning of their institution's IACUC are encouraged to submit an abstract to the **2021 IACUC Conference Poster Program**. Entries in this category will be considered for poster presentations. In addition, some authors may be invited to present a breakout session on their work. The Conference Planning Committee will review poster abstracts for completed projects, as well as for projects that are in progress, with the understanding that the project will be finished by April 2021. Please note that first authorship on an accepted poster is eligible for up to five credit hours for [CPIA recertification](#).

### Guidelines and Policies for Submission

To submit a poster, please create an abstract based on your work and submit it via our [electronic submission form](#). **All abstracts must be submitted via the online submission form and prepared accordingly:**

- Wherever possible, outcome data on programs/initiatives **must** be included. Abstracts that intend to draw from studies that will be completed by April 2021 must include a summary of anticipated results and the final poster must include the actual results.
- The abstract **must** include the names, degrees, and institutions for all authors on the abstract.
- The abstract **must** be submitted by the deadline date.

**Please note the following policies that pertain to authors whose submissions are accepted:**

- If an abstract is accepted, one author or co-author must register for and attend the **2021 IACUC Conference** to present the poster.
- PRIM&R is unable to waive conference registration fees for poster presenters. Information about fee waivers/scholarship opportunities will be available on the PRIM&R website in January 2021 for those who require financial assistance.
- Accepted abstracts will be featured on PRIM&R's website and may be used for other promotional purposes. Abstract authors acknowledge that PRIM&R bears no further obligation to obtain permission for the purposes indicated, and grant this release voluntarily and with no compensation or inducement.
- PRIM&R reserves the right to adapt the titles or body text of poster abstracts to ensure adherence to the organization's internal style manual for the purposes of featuring the content in marketing materials produced by the organization.

### Important Dates

**Call for Poster Abstracts re-opens**

January 7, 2021

|  |                   |
|--|-------------------|
| <b>Call for Poster Abstracts closes</b>                | January 29, 2021  |
| <b>Submitting author informed of submission status</b> | February 12, 2021 |
| <b>2021 IACUC Conference</b>                           | April 14-16, 2021 |

## Frequently Asked Questions

**Q: What is the purpose of the IACUC Conference Poster Program?**

**A:** To promote interdisciplinary sharing and collaboration, and to facilitate the exchange of ideas, information, and practical strategies for managing the many challenges faced when conducting research with animal models, with the review of protocols that use animal models, with animal care and use programs, and committees in general.

**Q: Do I need to be a PRIM&R member to submit a poster abstract?**

**A:** No. However, if you are interested in becoming a member, please review the [range of benefits](#) that come with membership and contact [Kayla Parker](#), PRIM&R's membership and database coordinator, to get started.

**Q: What is a poster?**

**A:** A poster is a visual presentation that combines text and graphics to illustrate the processes and results of a project or explore and analyze a concept related to research involving animal models. A poster should clearly articulate the question or problem you addressed, a description of how you addressed the question or problem, and an explanation of how the work contributes to the field of ethical research. Whenever possible, posters should incorporate illustrative elements such as tables, graphs, or photographs.

**Q: How do I submit a poster abstract?**

**A:** Review the guidelines for abstracts listed above and submit the required information on the [electronic submission form](#). All submissions must be received by October 23, 2020.

**Q: May I enter more than one poster abstract?**

**A:** Yes. Poster authors have the opportunity to submit more than one abstract.

**Q: May I submit an abstract based on previously published materials?**

**A:** Yes, it is permissible to submit an abstract drawn from previously published materials, but abstracts will not be considered for posters already presented at an IACUC Conference.

**Q: Who reviews and selects the abstracts?**

**A:** The Conference Planning Committee will review all abstracts and select those that will be presented at the conference.

**Q: Are there opportunities to present the poster in an oral presentation?**

**A:** The Conference Planning Committee may select authors with outstanding submissions to present their work orally during a breakout session.

**Q: Where can I view abstracts of posters presented at previous conferences?**

**A:** PRIM&R members can view abstracts submitted to prior conferences on [PRIM&R's Knowledge Center](#).

**Q: Are there any guidelines to help me prepare my poster?**

**A:** The poster display board will be roughly four feet tall by eight feet wide with a one-inch metal border. The background color will be gray, or a similarly neutral color cloth. It is important to keep the poster simple, clear, concise, and organized. The text should be legible from a few feet away. Please include the title, authors, and affiliations at the top of the poster. Final poster presentation guidelines will be distributed to accepted authors.

**Q: When will I know if my abstract has been accepted?**

**A:** Notifications will be emailed to the person who submitted the abstract by December 11, 2020.

**Q: Are all abstract authors required to register for the conference?**

**A:** Only one author (or designated representative) is required to register for the conference in order to display the poster. Information on registration can be found [here](#). Information about fee waivers/scholarship opportunities will be available on our website in January 2021 for those who require financial assistance.

**Q: What are the most frequent reasons for abstracts not being accepted?**

**A:** The most frequent reasons for abstracts not being accepted include: the abstract not meeting the definition of an abstract, i.e., empirical research or implementation of a program to improve functioning, a project not being complete, data not submitted, the project or program is not novel, and/or the submission form was incomplete.

The information provided is intended to serve as a guide to our Call for Poster Abstracts. If you have any additional questions about the submission process, please contact Clare Ladd, Conference and Program Coordinator, via [email](#) or phone (617.303.1881).