Institutional Biosafety Committee (IBC) Boot Camp:  
Best Practices for Communicating and Collaborating  

Denver, Colorado  

September 18-19, 2017  

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The IBC plays an important role in oversight of research, and integrating IBC functions with those of IRBs and IACUCs is key to ensuring effective review, especially for translational research projects. Clear communication among these committees and with investigators is essential for an efficient program that can rapidly communicate with other regulatory groups. This intermediate- to advanced-level program will provide information, tools, and guidance for IBC, IRB, and IACUC professionals to improve integration to best support research that is ethical, collaborative, and interdisciplinary. IBC personnel will have opportunities for benchmarking, sharing resources such as standard operating procedures (SOPs), and networking with colleagues in the field.

At the end of this course, participants will be able to:

- Use best practices shared in the course to enhance collaboration among IBCs, IRBs, and IACUCs  
- Develop strategies for communicating with other regulatory groups, the biosafety officer, and investigators  
- Compare and contrast SOPs for handling protocols involving complex regulations (such as Dual Use Research of Concern (DURC), CRISPR, veterinary clinical trials)  

September 18, 2017  

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>11:30 AM-12:30 PM</td>
<td>Registration</td>
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| 12:30-1:00 PM | Welcome and Introduction  
                              Icebreaker Networking Activity  
                              Overview                                                                 |
| 1:00-3:00 PM | Benchmarking; Outlining Institutional and Regulatory Interactions and Overlap; Best Practices for Working with IACUCs and IRBs |
| 3:00 PM-3:30 PM | Break  
| 3:30 PM-5:00 PM | Working with the Biosafety Officer (BSO): Best Practices, Communication |
| 5:00 PM | Adjournment |

Agenda continues on the next page
September 19, 2017

8:30 AM-10:00 AM  Mini-course: Science (DNA, Biospecimens, etc)

10:00 AM-10:30 AM  Break (networking)

10:30 AM-12:00 PM  New and Challenging Regulations

12:00 PM-1:00 PM   Lunch

1:00 PM-3:00 PM    Communicating and Educating (How to Encourage Compliance; How to Show Collegiality; How to Show Value of Training)

3:00 PM-3:15 PM    Break

3:15 PM-4:00 PM    Mini-course: Responsible Conduct of Research (RCR)

4:00 PM-4:30 PM    Wrap-up, Summaries, and Evaluations

4:30 PM            Adjournment

Agenda is subject to change